



City of Utica

7550 AUBURN ROAD, UTICA, MICHIGAN 48317-5279
 (586) 739-1600 • FAX (586) 739-2867

Application for Building Permit

1. JOB LOCATION

Street Address		Filing Date	
Parcel #, Building, Etc.			
Owners Name		Telephone Number	
Owners Address	City	State	Zip
Contact Person		Telephone Number	

2. DESCRIPTION OF WORK (Circle all that apply)

Type	New Building Roofing	Addition Deck	Alteration Accessory Bldg.	Repair Fence	Demolition Concrete	Foundation Only Pool	Banner Signage
Residential	Single Family	Two or More Family					
Non-Residential	Church Parking	Industrial Public Utility	Repair/Gas Station School	Other _____	Office	Store/Mercantile	Tanks/Tower
Other							

3. CONTRACTOR/ HOME OWNER INFORMATION

Contractor/Homeowner Name (circle one that applies)			Driver's License Number	
Contractor/Homeowner Address		City	State	Zip
Telephone Number	Fax Number	Federal Employer ID Number (or reason for exemption)		
Workers Compensation Insurance (or reason for exemption)		MESC Employer Number (or reason for exemption)		
Contractors License Number	Expiration Date	Estimated Value of Job		
<p>By signing this application I certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent, and we agree to conform to all applicable laws of the City of Utica. All information submitted on this application is accurate to the best of my knowledge.</p> <p>Section 23a of the state construction code act of 1972, Act No 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.</p>				
Signature of Applicant			Date	

4. HOMEOWNER AFFIDAVIT

I hereby certify the work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Building Code and shall not be enclosed, covered, used or put into operation until it has been inspected and approved by the Building Inspector. I will cooperate with the Building Inspector and assume the responsibility to arrange for necessary inspections. Owner Initials _____

5. HISTORIC DISTRICT PROPERTY

I hereby certify that on or before the date of completion of proposed work my building will have a code compliant smoke detector or fire alarm system. (Amendment to Public Act 169 of 1970, Public Act 67 of 2004) Owner Initials _____

Reminder to All Property Owners: A 72-hour notice to the MISS DIG System must precede any digging done in the City at 1-800-482-7171. If damage is done to any underground utility when digging and notification was not given, the property owner will be liable for repairs.